

NEI Electric

Timesheet

605 Industrial Parkway
St. Croix Falls, WI 54024

3233 Louis Ave., Suite E
Eau Claire, WI 54703

Name: _____

1551 Payne Avenue
St. Paul, MN 55130-3218

Email to: slemke@neielectric.com
Fax to: 651-287-3183
Call Sandie at 651-287-3112

Week ending: _____

	Job Name	Lockout Tagout Used		Arc Flash Eq. Used		Task Code	Rate Code	Hours				Expenses
		Y / N	Y / N	Y / N	Y / N			14 or other	Reg	OT	DT	
M												
TU												
W												
TH												
F												
SA												
SU												

* Please sign here when you have used lockout, tagout, or Arc Flash Equipment

Totals: _____

** For all yes boxes checked, please fill out the lockout/tagout or Arc Flash form for each use.
Have the FM/SF review the form and send into the office. Thank you.